



IT Administrator

Yukon Zinc Corporation has an immediate requirement for a qualified **IT Administrator** at its Wolverine Mine in the southeast Yukon Territory.

Make Wolverine Mine your next career choice!

- ✓ *A commitment to values: Safety, Integrity, Respect, Accountability, Prosperity, Collaboration*
- ✓ *A new team for a new mine creates opportunities for professional achievement*
- ✓ *Charter flights direct to site from Vancouver, Prince George and Whitehorse...currently with pick up points in Campbell River, Smithers, Terrace, Watson Lake and Ross River.*
- ✓ *Company supported travel to the charter's pick up point*

Responsibilities

Our IT Administrators take the lead role at site for planning and implementing IT and associated communication systems at the minesite in cooperation with the Corporate IT group in Vancouver. Ongoing responsibilities include, but are not limited to:

- Support, set up, integrate, and coordinate use of all electronic equipment (and software) including computers, laptops, phone system, copy machines, and mobile devices.
- Maintain and review computer logins, licenses, user accounts, permissions, access rights and storage allocations.
- Provide a 'help desk' function for end users at the minesite for both hardware and software issues.
- Administer, maintain, and update servers, routers, firewalls, and switches.
- Advise site management on IT and communication systems improvements and cost savings.
- Establish and maintain a positive working relationship with the Corporate IT group in Vancouver.

Requirements

- Recognized post-secondary training in network technology/hardware support and 5 years practical experience establishing and administering information technology networks.
- Demonstrated proficiency in troubleshooting network, computer hardware, and software problems.
- Experience with the following hardware/software:
 - Cisco Systems, Cisco Call and Unity Manager
 - Microsoft Active Directory (including group policies, DNS, DHCP) , Microsoft Exchange 2007 and/or Exchange 2010
 - Proficient with the following operating systems; Microsoft Server 2008, XP and Windows 7
 - HP servers, Sun SAN's, Windows Terminal Server and Citrix XenApp server
 - VOIP phone systems and satellite communications
 - 4Site and other mining specific software (AutoCad) considered an asset
- Good interpersonal and communication skills and the ability to function both as part of a team and individually with minimum supervision.
- Able to work a rotational work schedule of 2 weeks in x 2 weeks out.
- Consent to a pre-employment medical examination which includes a drug & alcohol screening.

Wolverine is a "dry camp", fly-in/fly-out underground mine operation. The minesite is located midway between Ross River and Watson Lake on the Robert Campbell Highway and is approximately 280 km by air northeast of Whitehorse.

Interested and qualified candidates should send their resume via email to careers@yukonzinc.com, or by fax, toll-free, at (866) 887-7517. We thank all applicants for their interest; however, we are only able to contact those who have been shortlisted.